



**MONTHLY REPORT**  
**By**  
**Executive Director Don Williams & Staff**  
**February 2004**

**INTRODUCTION:**

The monthly report is a monthly update of the activities of the City of Riverside Community Police Review Commission and gives the staff a chance to pass on information that they feel is important or noteworthy. The information provided in the twelve monthly reports forms the basis for the annual report.

**COMMISSIONER CHANGE:**

February was Commissioner Bill Howe's last month with the CPRC. Bill was one of the original nine commissioners chosen by the City Council in the summer of 2000 and was the Commission's first chairman.

Bill has been active in many community initiatives over the years and has decided to slow down a bit to spend more time with his wife and grandchildren.

**WORKSHOPS:**

The Commission's series of workshops got off to a good start in February. City Manager George Carvalho and Assistant City Manager Penny Culbreth-Graft were guests at the first session while former Councilwoman Maureen Kane, Mr. David St. Pierre, Mr. Alfredo Figueroa and Dr. Jesse Wilson were guests at the second.

All emphasized their support for the Commission and the importance of the Commission's work.

The workshops are held during the open session part of the Case Review meetings and will continue through March.

**OUTREACH:**

The Executive Director and various commissioners attended 13 meetings or community events, which included Riverside County Bar Association, Law & Media Committee, Downtown Partnership, Inns of Court meeting, Riverside Neighborhood Partnership meeting, Chamber of Commerce, New Member Reception, Chamber of Commerce Governmental Affairs, Good Morning Riverside, reception for outgoing councilmembers, reception for new councilmembers, Community Action Network, and Riverside Coalition for Public Accountability (RCPA).

**WORKLOAD:****Cases Received**

Lodged*	Filed/CPRC	Filed/P.D.
2	1	2

\* A complaint is considered Lodged when a citizen makes the complaint to the CPRC and is filed when they actually submit the completed complaint form.

**Case Dispositions**

Cases Reviewed	Inquiries	Administratively Closed **
0	0	0

\*\* Complainants are given 30 days to return the paperwork before a closure letter is sent. The closure letter advises the complainants that the case will be re-opened if they submit the completed paperwork before the 6-month deadline.

**Allegations**

U/F	Disc/SH	IDF	ISS	FA	FR	DI	CC	MC
0	0	0	0	0	0	0	0	

U/F = Use of Force, Disc/SH = Discrimination/Sexual Harassment, IDF = Improper Discharge of Firearms, ISS = Illegal Search or Seizure, FA = False Arrest, FR = False Reporting, DI = Death Investigation, CC = Criminal Conduct, MC = Misconduct

**Findings**

Unfounded	Exonerated	Not Sustained	Sustained	Misconduct Noted
0	0	0	0	0

**Referrals**

Personnel Complaints	Service Complaints
0	0

**Policy Recommendations**

There were 0 policy recommendations made by the Commission for the month of February '04.